

CHURCH OF THE RESURRECTION

Sacristan

PURPOSE: To care for and prepare the sacristy, as well as the liturgical equipment and supplies necessary for the celebration of Mass.

QUALIFICATIONS:

- A confirmed, practicing Catholic
- Familiar with the liturgy
- Prompt
- Attentive to detail
- Self-motivated and possess the ability to follow through
- Able to follow directions well
- Good communicator

RESPONSIBILITIES:

- To know your schedule, which is sent to you via e-mail or U.S. Postal Service
- To obtain a substitute if you cannot be present for your scheduled Mass
- Carry out expected duties both before and after the scheduled Mass
(setting out vessels, ritual books, etc.)
- Communicate any necessary details to servers

TIME COMMITMENT:

- Arrive at least 45 minutes before the scheduled Mass
- At least 15 minutes after Mass